



**Democratic Support**

Plymouth City Council  
Civic Centre  
Plymouth PL1 2AA

Please ask for Helen Wright, Democratic  
Support Officer  
T 01752 304022  
E [helen.wright@plymouth.gov.uk](mailto:helen.wright@plymouth.gov.uk)  
[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)  
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#coopscrutiny

## **CO-OPERATIVE SCRUTINY BOARD SUPPLEMENT I**

Wednesday 25 June 2014  
4.00 pm  
Council House (Next to the Civic Centre)

**Members:**

Councillor James, Chair

Councillor Mrs Aspinall, Vice Chair

Councillors Mrs Beer, Bowie, Darcy, Philippa Davey, Jordan, Sam Leaves, Murphy, Jon Taylor and Kate Taylor.

Please find attached additional information for your consideration under agenda items 8 and 14.

**Tracey Lee**

Chief Executive

## **CO-OPERATIVE SCRUTINY BOARD**

### **8. WORK PROGRAMMES (Pages 1 - 6)**

The Co-operative Scrutiny Board will be asked to consider and approve the work programmes for each panel and receive a progress update from each Chair.

### **14. RECOMMENDATIONS (Pages 7 - 8)**

To receive and consider recommendations from Panels, Cabinet and Council.

# CARING PLYMOUTH

DRAFT - Work Programme 2014 - 2015



**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance and is subject to approval at the Cooperative Scrutiny Board.**

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Amelia Boulter, Democratic Support Officer, on 01752 304570.

Date of meeting	Agenda item	Purpose of the agenda item	Reason for consideration	Responsible Officer
19.06.14	Cabinet Member for Public Health and Adult Social Care and Strategic Director for Place Transformation	The panel to be provided with an overview of the priorities for the next 12 months	Items for inclusion on the work programme	Carole Burgoyne
	Work Programme	The panel to look at the Integrated Health and Wellbeing Transformation programme.		Craig Williams
		The panel to put forward items to be included on the work programme.		Candice Sainsbury
June/ July	Fairer Charging	To undertake a Scrutiny Review of Fairer Charging.	Key decision	David Simpkins
07.08.14	NEW Devon 5 Year Strategy			
11.09.14	Public Health Outcomes Framework			Rob Nelder
	Action plan addressing the revised approach to health inequalities across the city			Kelechi Nnoaham
	Alcohol Strategy			
11.12.14				
29.01.15				

Date of meeting	Agenda item	Purpose of the agenda item	Reason for consideration	Responsible Officer
05.03.15				

Scrutiny Review Proposals	Description
Health Accountability Forum	The forum is an opportunity for Plymouth Hospitals NHS Trust (PHNT) to answer any questions on any concerns and issues raised by members of the public and members of the Caring Plymouth Panel. The forum may lead to more specific items to be explored further in a Co-operative Review.
Dementia Strategy Review	PID to be produced.
Carers Strategy Refresh	PID to be produced.
Maternity Services	PID to be produced.
Fairer Charging Integrated Commissioning Integrated Community Health and Social Care Delivery	To be held on 2 – 3 July 2014. PID produced.

# SCRUTINY OF THE TRANSFORMATION PROGRAMME

Co-operative Scrutiny Board



## 1 Context

- 1.1 During 2013 the Council put in place a number of officer and member arrangements for the development and implementation of the Transformation Programme. The main purpose of the Programme is to address the projected £65m funding gap that the Council would otherwise face by the end of the 2016/17 financial year, whilst continuing to deliver against its values and objectives.
- 1.2 This paper provides a timetable for how the programme will be scrutinised over the coming months to allow scrutiny recommendations to be commended to Cabinet.

## 2 The Budget Scrutiny Process and Recommendations

- 2.2 The Budget Scrutiny process in January 2014 identified that much of the detail around deliverables, efficiencies and savings targets in the Transformation Programme were not yet available, making full scrutiny of the Programme difficult. In addition, the Business Cases for the five individual programmes were not, at the time of the Budget Scrutiny, completed and could not be scrutinised. The following recommendations resulted –
- Further reassurance is needed concerning the robustness of the figures relating to transformation income, savings and investment prior to the presentation of the 2014-15 budget to Council.
  - Information relating to the deliverability of the 2014/15 transformation proposals, which is part of the statutory budget, is made available for scrutiny.
  - The assumptions on which the transformation figures for 2015/17 are based, and the risks associated with delivery, should be available for scrutiny
  - The role of the Co-operative Scrutiny Board and its Panels in holding the executive to account for the delivery of the transformation programme in the coming year should be clarified, agreed and published.

## 3 Summer Scrutiny

- 3.1 Over the coming months scrutiny panels will be asked to consider full business cases for the integrated health and Wellbeing, Growth and Municipal Enterprise and Co-operative Centre of Operations programmes. Scrutiny will consider items from the Customer and the People & Organisational Development programmes in the late summer / early autumn.
- 3.2 The Co-operative Scrutiny Board is asked that attached dates are agreed and treated as business meetings to ensure that draft recommendations can be formulated and provided to the Cabinet when considering key decisions related to full business cases.

## 4 Objectives

- 4.1 When scrutinising the Transformation Programme panels will seek to scrutinise -
- impact and outcomes of the proposed programme;

- the costs and benefits of the proposed programme;
- the link between the detailed business case and the Council's Values;
- how the Council will or has engaged with partners, the community and other stakeholders to achieve the transformation objectives.

4.2 Following consideration of Full Business Cases each panel will schedule monitoring of the programmes into scheduled business meetings.

## **5 Approach**

5.1 The Co-operative Scrutiny Board and the four Scrutiny Panels will carry out these objectives by a process of constructive challenge and engagement with lead members and officers.

## **6 Allocation of work to the Board and the Panels**

6.1 Currently each of the four Panels and the Board are allocated programmes as follows:

- The Co-operative Scrutiny Board – Co-operative Centre of Operations
- Your Plymouth – Customer and Service Transformation
- Working Plymouth – Growth Assets and Municipal Enterprise
- Ambitious Plymouth – People and Organisational Development (to include the Children and Young People Elements of the Integrated Health and Wellbeing Programme)
- Caring Plymouth – Integrated Health and Wellbeing

## **7 Timetable**

7.1 A timetable of activity is attached, Caring Plymouth dates to scrutinise elements of the Integrated Health and Wellbeing Programme and Fairer Charging Policy have received delegated approval from Chair and Vice Chair of the Co-operative Scrutiny Board.

## **8 Recommendations**

- 1. That the board agree the programme of work as set out in the attached timetable;**
- 2. Where newly scheduled dates exist they are treated as extraordinary business meetings of the panels.**

Key Decision	Scrutiny Panel	Programme	Scrutiny Date	CSB Ratification / Delegation	Cabinet Meeting
<b>Integrated Commissioning Full Business Case (IHWB)</b>	Caring Plymouth (Review)	<b>IHWB</b>	2/3 July	Delegation	<b>15-Jul</b>
<b>Integrated Adult Service Delivery Full Business Case (IHWB)</b>	Caring Plymouth (Review)	<b>IHWB</b>	2/3 July	Delegation	<b>15-Jul</b>
<b>Fairer Charging</b>	Caring Plymouth (Review)		2/3 July	Delegation	<b>15-Jul</b>
<b>Co-operative Children and Young People OBC and road map (IHWB)</b>	Ambitious Plymouth - Business Meeting or Briefing	<b>IHWB</b>			<b>15-Jul</b>
<b>Street services review full business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	07-Aug (tbc)	Delegation	<b>12-Aug</b>
<b>Waste collection re-organisation project full business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	07-Aug (tbc)	Delegation	<b>12-Aug</b>
<b>Co-operative Children and Young People delivery of early help/SEND (IHWB)</b>	Ambitious Plymouth - Business Meeting (Extra) or Briefing	<b>IHWB</b>		Delegation	<b>12-Aug</b>
<b>Strategic Brain project full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>

<b>Commissioning and Procurement project full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>
<b>HR, Finance and Corporate Services project full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>
<b>FM and business support full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>
<b>Category Management - fleet services project final business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	28-Aug	Delegation	<b>02-Sep</b>
<b>Commercialism project final business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	28-Aug	Delegation	<b>02-Sep</b>
<b>Customer Access Strategy and Customer Service Standards</b>	Your Plymouth	<b>CST</b>	8th September	Co-operative Scrutiny Board - 24 September	<b>14-Oct</b>



# CO-OPERATIVE SCRUTINY BOARD

DRAFT - Recommendations



Date/min number	Resolution / Recommendation	Response
<b>Caring Plymouth Panel</b>		
19 June 2014 Minute	<p><b>Community Services for the 21<sup>st</sup> Century</b></p> <p><u>Agreed</u> that –</p> <ol style="list-style-type: none"> <li>1. the panel send comments to the Lead Officer on the strategy so that a response to the draft strategy is prepared and the panel to look at on 2 July 2014 prior to submission to NEW Devon CCG on 8 July 2014;</li> <li>2. NEW Devon CCG to bring back the draft locality plan for health and wellbeing hubs to include the service model and procurement process to select community providers (once developed but before it is undertaken). Timescale to be confirmed;</li> <li>4. provide further information about the adequacy of personalised budgets and regularity of reviews/assessments.</li> </ol>	
19 June 2014 Minute	<p><b>Work Programme</b></p> <p>The panel noted the work programme and <u>agreed</u> that the following be added to the work programme -</p> <ul style="list-style-type: none"> <li>• Maternity Services review jointly with Devon and Cornwall;</li> <li>• CAMHS pathway to services;</li> <li>• Transformation – additional meeting in November 2014 – what’s coming – pre-decision?</li> <li>• Healthwatch Contact;</li> <li>• Imaging at Derriford Hospital – delays.</li> </ul>	

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